

**PROCEEDINGS OF THE MEETING HELD ON 24.11.2009 AT 11.00 A.M. IN THE OFFICE CHAMBER OF THE COMMISSIONER-CUM-SECRETARY, HIGHER EDUCATION DEPARTMENT FOR REVIEWING PROGRESS ON SANCTION OF 100% BLOCK GRANT TO AIDED COLLEGES AND 40% BLOCK GRANT TO UNAIDED COLLEGES OF THE STATE**

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A meeting was held under the Chairmanship of the Commissioner-Cum-Secy on 24.11.09 in his Office Chamber where Special Secy., Joint Secretary of the Deptt., DHE & their officials, Regional Directors of Bhubaneswar, Berhampur & Sambalpur along with their officials, Data Entry Operators, officials from the IDCOL Software Ltd. attended this meeting. This meeting was held to assess the progress on verification of the appointment details and claimant details of 750 aided colleges and appointment details and claimants details of unaided colleges. The officials present in the meeting are annexed with the proceeding.

**For sanctioning block grant to claimants of 750 aided colleges**

**A. Work done so far:**

- 1) Appointment details (AD) tables have been received from the GB Presidents/Principals in the Office of the RDEs and are being digitized by the DEOs of RDE.
- 2) Claimant detail (CD) forms have been received in the Office of the RDE and these have been sent to ISL for digitization. After these are digitized, the original claimant detail forms are being received back in the Office of the RDE for validation.
- 3) Validation work has started, but due to some problem in the Central Server at State Portal, on-line validation has been affected. Therefore off-line validation is being initiated from 23.11.09. As steps are being taken to sort out the problem in the server, it is expected that the online validation will resume soon.

The following discrepancies are being observed in digitizing all the appointment details and claimant details.

- a) There seems to be no link between appointment details and claimant details. It was made clear during the Regional meetings that initial appointment into +2 or +3 stream, I.A or B.A. would be taken as the basis for finalization of the workload of claimants. None of the RDEs seems to have verified the claimant details with the relevant appointment details to have some semblance of control.

- b) The claimant detail forms are incomplete. In some cases even Father's name, religion & category etc. have not been filled in. In many cases, item No.8 of the claimant details form (Appearance from 1989 onwards) have not been filled in and as mentioned earlier, this has not been verified at the RDE level. The entire bunches of CD forms have been off loaded to ISL without even a cursory look.
- c) RDEs must co-opt some senior lecturers/readers from the local colleges under their jurisdiction and through them ensure verification of each and every claimant detail form vis-à-vis the appointment detail table and certify the genuineness. If there are clearing deficiencies, the concerned CD forms may have to be returned to the concerned colleges for compliance. This may be done in 4 to 7 days.

**B. Work to be done now:**

1. If AD Table & CD Forms of college are in order, validation of CD forms in the net may be completed.
2. After validation, the original AD Table & CD Forms may be sent to DHE for comparison with earlier verification of records.
3. DHE is to have adequate no. of teams for verification. DHE may co-opt Sr. Lecturer/Reader for this purpose. These teams should ensure that the verification is completed within 7 days of receipt from RDE.
4. DHE is to send the proposal on the 8<sup>th</sup> day to Govt. & simultaneously put the name of claimant in the net inviting for objection giving 7-10 days time.
5. If no objection is received, Govt. is to clear the claim within 15 days of receipt.
6. This process is to be continued for all colleges (aided) till they are over.

**Steps to be taken for sanctioning of 40% block grant to the claimants of unaided colleges,**

It has been decided to form 30 teams at 20 different district Hqrs. for verification of the appointment and claimant details of the teaching & non-teaching employees of unaided colleges of the State. Each team will consist of a Reader / Senior lecturer/ Lecturer/Jr. Lecturer/ a clerk, which are to be drafted from the concerned college by the DHE in consultation with the Principal of the college. Persons of integrity and interested in doing all these Govt.works are to be selected for the team for verification of the details of employees of the unaided colleges. The SAMS, DEOs of the District HQ colleges are to be drafted for assisting these 30 teams. The DHE is to

contact the concerned college authority/Regional Directors in selection of the team & pass necessary orders. The Principal of the college is to supervise the verification work which will be monitored by the RDEs.

The names of the districts,/Sub-divisions, name of the verification Centre, nos. of teams formed for verification work of unaided colleges are indicated below.

Sl. No.	Name of the zone	Name of the district/Sub-divn.	Name of the verification Centre	No. of teams
	<b>Sambalpur</b>			
01		Kalahandi & Nuapada	Bhawanipatna college, Kalhandi	1
02		Bolangir & Sonepur	Rajendra college Bolangir	2
03		Jharsuguda & Sundergarh	Govt. College Sundergarh	2
04		Boudh & Bargarh	GM (A) College, Sambalpur	1
05		Deogarh, Sambalpur and Kishorenagar block of Athamalick Sub-Divn.	Govt. Womens College, Sambalpur	1
	<b>Berhampur</b>			
06		Nabarangpur & Malkangiri	Vikram Dev (A) College, Jeypore	1
07		Koraput & Rayagada	VD(A) College, Jeypore	1
08		Gajapati & Berhampur Sub-Divn. Of Ganjam district	Khalikota(A) College, Berhampur	1
09		Chhatrapur Sub.Divn.& Bhanjanagar Sub-Divn. Of Ganjam district	Govt. Science College, Chhatrapur	1
10		Kandhamal	Phulbani(A) College, Kandhamal	1
	<b>Bhubaneswar</b>			
11		Khurda & Nayagarh district	BJB (A) College, Bhubaneswar	2
12		Cuttack, Jagatsinghpur & Kendrapara	JKBK College, Cuttack	4
13		Jajpur district	NC (A) College, Jajpur	1
14		Puri district	SCS(A) College, Puri	2
15		Keonjhar district	DD(A) College, Keonjhar	1
16		Mayurbhanj dist.	MPC (A) College, Baripada	2
17		Balasore district	FM (A) College, Balasore	2
18		Angul district	Govt.(A) College, Angul	1
19		Dhenkanal dist.	Dhenkanal(A) College	1
20		Bhadrak district	Bhadrak (A) College	2
			Total teams	30

The forms received from the Governing Bodies of the unaided colleges which are kept in the DHE Office are to be despatched to these Centers by DHE through the respective Regional Directors to the concerned Principals of the college who shall remain in-charge of these verification Centres. The verification work will start from 7<sup>th</sup> December 2009 and will be completed by 31<sup>st</sup> December 2009. Before verification work, all the officials of the verification Centres are to be imparted a training at Bhubaneswar by the Commissioner-Cum-Secy., Special Secy., & DHE on 4<sup>th</sup> December 2009 in the Conference hall of Council of Higher Secondary Education, Orissa in Chandrasekharpur (near hotel Swosti Plaza) from 11.00 A.M -2.00 P.M. The team leader is to chalk out a detail programme for verification of the records of employees of different unaided colleges attached to that team. Accordingly they will intimate the college authority to come with the original certificates and records etc. for verification on a scheduled date. After verification of the records of the colleges it will be sent to DHE for scrutiny at the DHE level. Then the DHE is to submit the proposal to the Govt. in phased manner within 15 days of receipt of the records from the verification Centres & the same in the Deptt. website inviting objection if any. If there will be no objection, Govt. will clear the claim within 15 days of receipt of the proposal. This process is to be continued for all unaided colleges till the work is completed.

Sd/- M.S. Padhi

**Commissioner-cum-Secretary to Government**

**Memo No. 32981 (30) /HE, Dated 25.11.2009**

Copy to all Collectors of the State for information & necessary action. They are requested to provide support to the verification teams, if needed, for facilitating quick & transparent verification.

Joint Secretary to Government

**Memo No. 32982 (24) /HE, Dated 25.11.2009**

Copy forwarded to Director, Higher Education/Regional Director of Education, Bhubaneswar/ Sambalpur / Berhampur/Principals of the concerned colleges for information and necessary action.

Joint Secretary to Government

## **MEMBERS PRESENT IN THE MEETING ON 24.11.2009**

1. Sri M.S. Padhi,  
Commissioner-Cum-Secy.
2. Sri Anirudha Rout,  
Special Secretary
3. Sri M.C. Lenka,  
Joint Secretary
4. Sri A.K. Purohit,  
DHE, Orissa
5. Dr. H.K. Das,  
Dy. Director, RDE, Bhubaneswar
6. Sri B.C. Hota,  
R.D., Berhampur
7. Sri B.P. Nanda,  
R.D Incharge, Sambalpur
8. Sri Pitambar Dash,  
Joint Director, RDE, Bhubaneswar
9. Dr. K.P. Mohapatra,  
RDE, Bhubaneswar
10. Dr. K.C. Mohanty,  
Dy. Director (NGC-I), DHE (O)
11. Dr. K.C. Behera,  
Dy. Director, DHE, Orissa
12. Dr. U.K. Sahu,  
Dy. Director (Sch.), DHE, Orissa
13. Sri Brajesh Kumar Dalai,  
Jr. Programmer (RDE, Bhubaneswar)
14. Sri Bighneswar Mishra,  
Jr. Programmer (RDE, Sambalpur)
15. Sri Bhanja Kumar Panda,  
Data Entry Operator (RDE, Berhampur)
16. Dr. K.L. Mishra,  
Dy. Director, BAM, RDE
17. Dr. Rajalakshmi Mishra,  
Dy. Director, RDE, Sambalpur